

General Assembly

30 March 2023

KBR - Royal Library of Belgium Brussels



Agenda

Time	Agenda item		
9:30 - 9:35	Welcome		
9:35 - 9:40	1. Approval of the meeting minutes of the General Assembly dated 21 April 2022		
9:40 - 9:50	2. Presentation of the Management Report 2022		
	3. Report of the accounts controller		
	4. Approval of the Financial Statement 2022		
9:50 - 10:00	5. Approval of the budget 2023		
10:00 - 10:10	6. Discharge to the directors		
	7. Discharge to the accounts' controller		
10:10 - 10:20	8. Appointment of a new Board member		
10:20 - 10:30	9. Overview of the changes in membership		
	10. Wrap-up & closure of the meeting		



Voting procedure

Keep your voting form at hand.

We require your vote for each draft decision:



Proxyholders should vote twice

- for their own organization and
- the organization they represent as a proxyholder.

No voting for associate members.







Agenda item 1

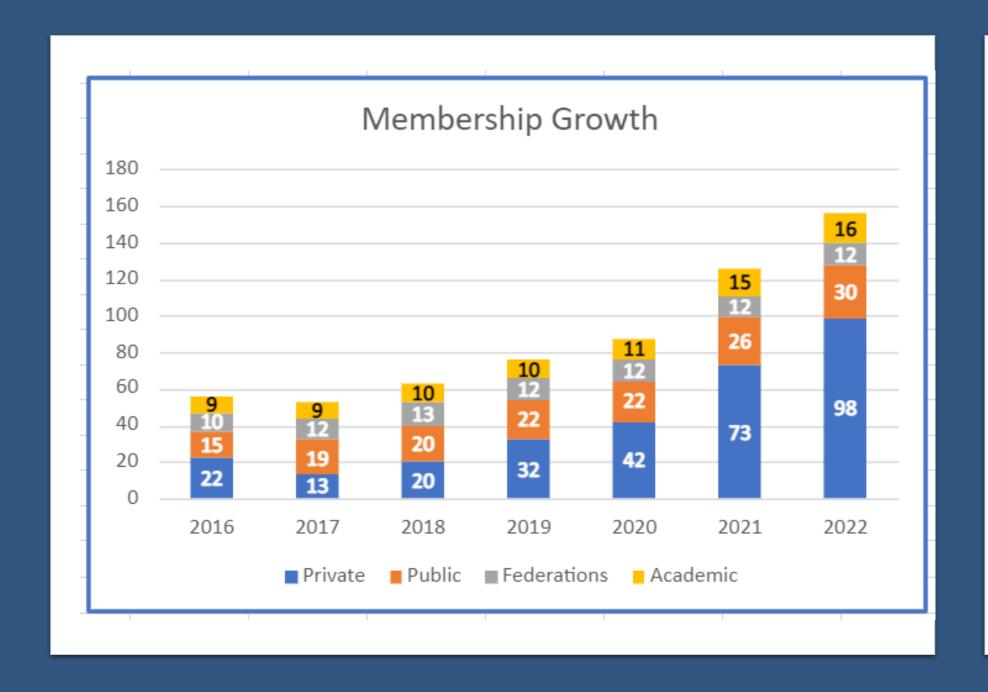
Draft meeting minutes 21 April 2022

Agenda item 2:

Management Report 2022

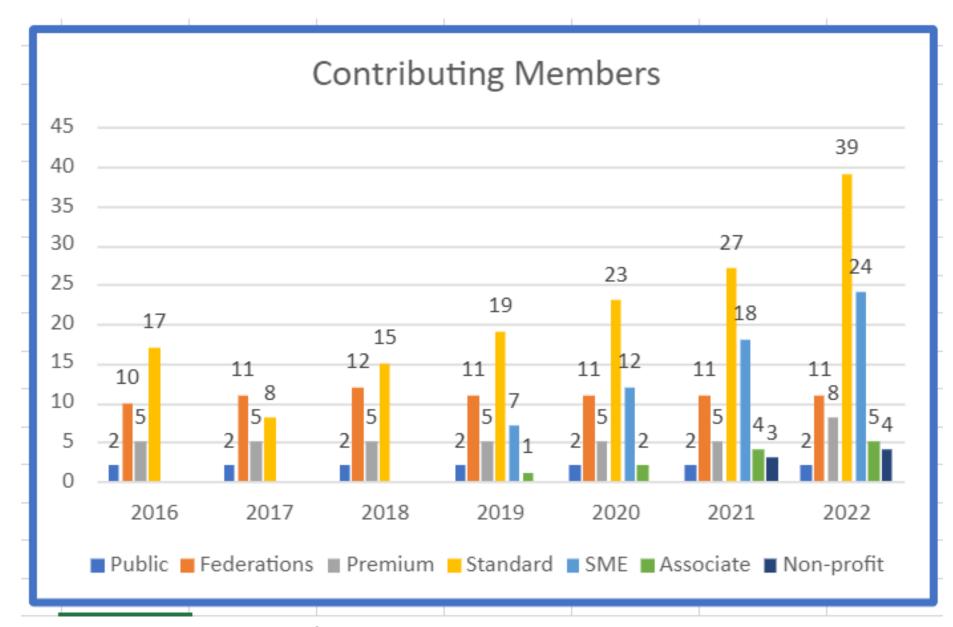


Membership growth





Membership growth



Situation 31 December 2022.



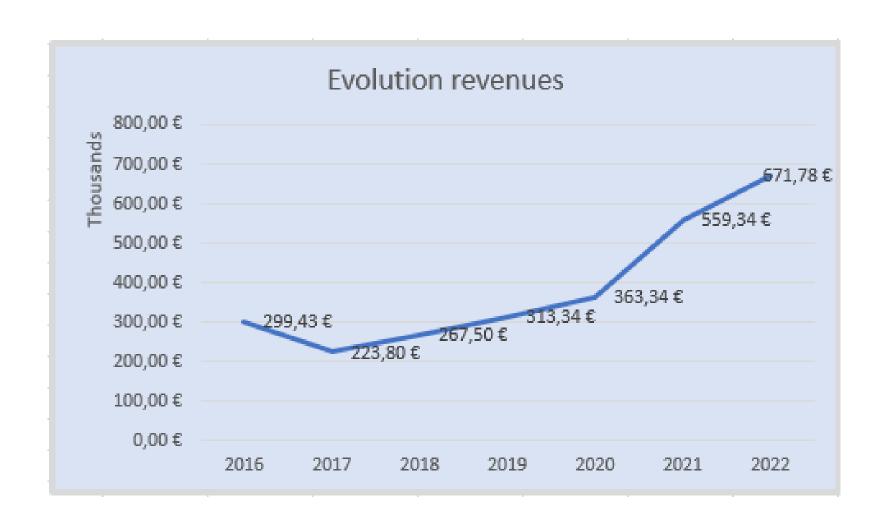


156 members93 contributingmembers

Highlights:

- 156 members
- 93 contributing members (89 legal entities; 5 associate members)
- Very strong growth last year, especially in the private sector.
- 1 new Premium member: Mastercard
- Important growth in the SME segment
- 8 healthcare institutions joined, making total of 17 health care members
- 9 membership terminations: federations
 Embuild, UWE; standard members: Lineas;
 Siemens; SMEs: Eurofins Digital Testing
 Belgium, & associate members Alexandre
 Thomaere & Marc Decaffmeyer (retired).
 Terminated in 2022: Allianz Belux (standard),
 Dilaco (SME)

Revenues





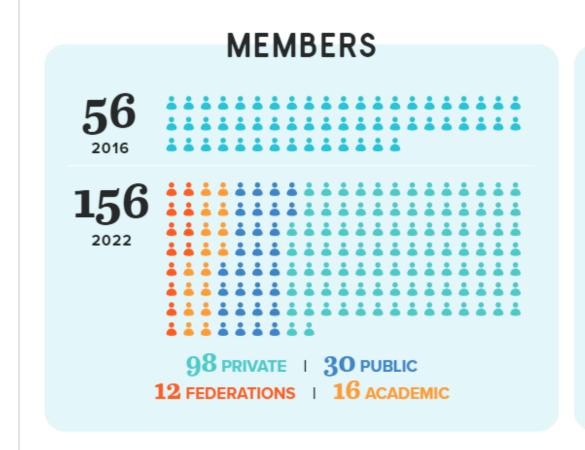
Highlights:

- Continuous growth in private funding.
- Growth especially in segment of privatelyowned large companies & SMEs.
- Circa 11% of funding derived from **public** sources thanks to federal subsidy of €71k.

	2016	2017	2018	2019	2020	2021	2022
Private	299.432,00€	223.796,00€	267.500,00€	301.200,00€	351.200,00€	477.200,00€	600.783,00€
Public	0,00€	0,00€	0,00€	12.143,00€	12.143,00€	82.143,00€	71.000,00€
Total	299.432,00€	223.796,00€	267.500,00€	313.343,00€	363.343,00€	559.343,00€	671.783,00€

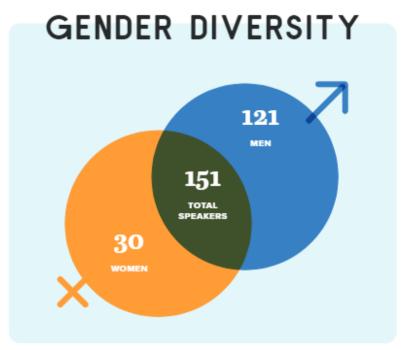


Infographics 31-12-2022

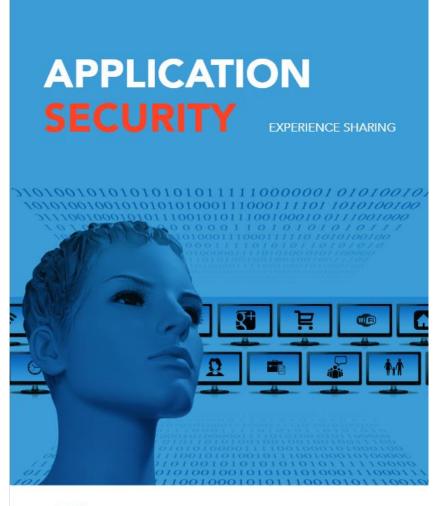


















Management Report 2022 Strategic pillar – Experience Sharing Events









Experience Sharing EventsApplication Security, GRC: Be Connected!, BE-CYBER

Strategic pillar – Experience Sharing Events

Six modules:



Threat landscape





Risk Management

Communication skills





Behavioural change

Roadmap



#Trainees	2019	2020	2021	2022
Academic	0	1	1	0
Private	19	16	19	9
Public	4	9	7	6
Total	23	26	27	15

Trainers in 2022:

- Alexandre Pluvinage (ING Belgium)
- Kristien Bergans (BNP Paribas Fortis)
- Laurie-Anne Bourdain (Isabel Group)
- Vincent Defrenne (NVISO)
- Mercedes Diaz (NVISO)
- Christine Van Dessel (KBC Group)
- Ann Mennens (European Commission)
- Emmanuel Nicaise (Approach Belgium)

91 certified alumni

12 trainers

Four editions completed







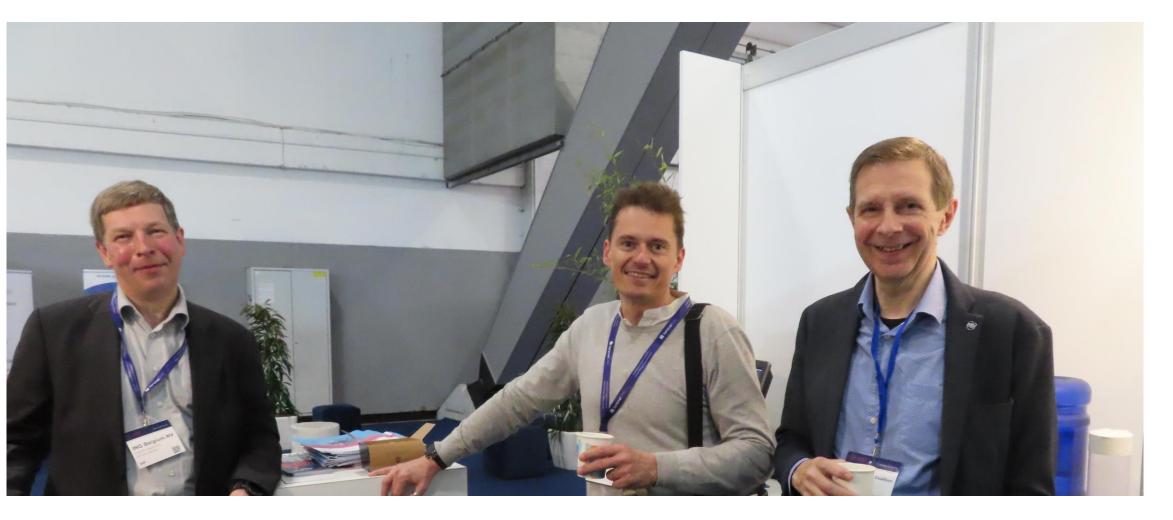






Awareness Training

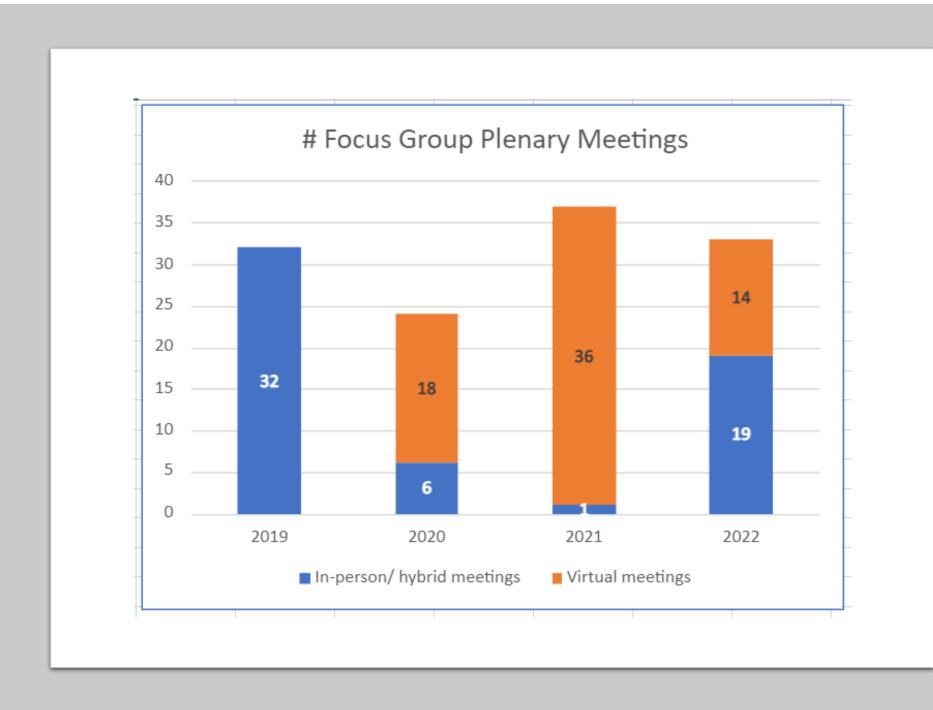


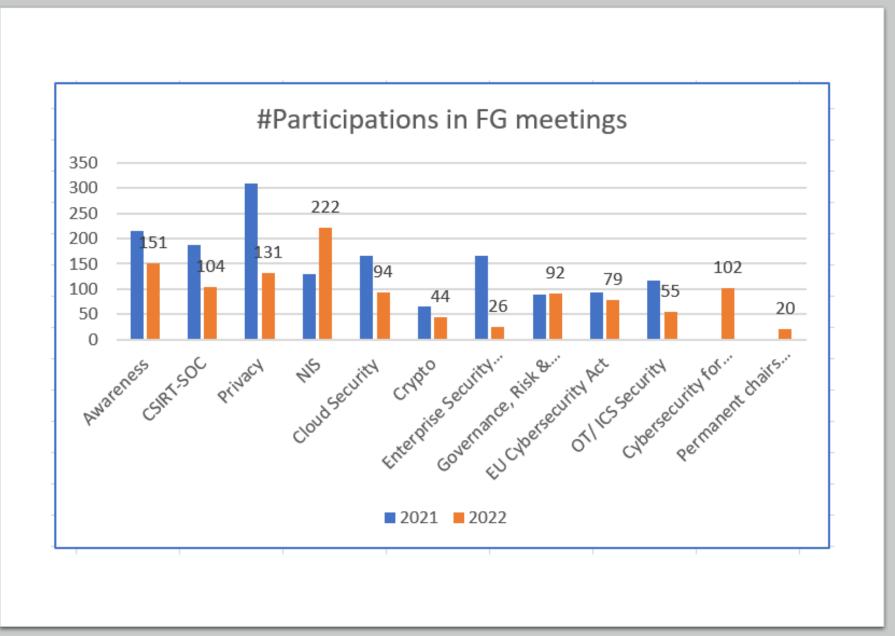




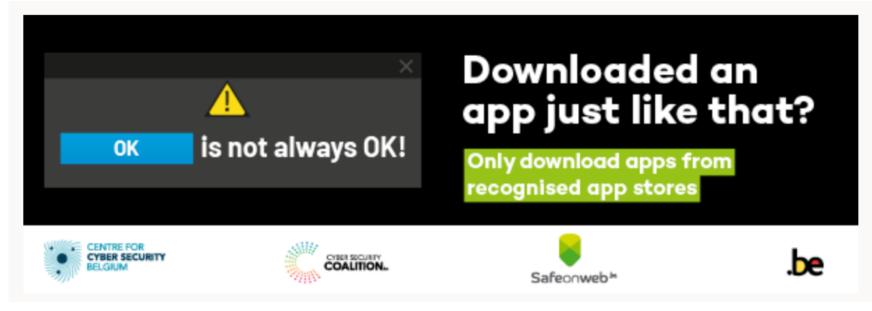
Management Report 2022
FIC Forum – Cybersec Europe – SANS Institute

Management Report 2022 Strategic pillar – Operational Collaboration





Strategic pillar – Awareness Raising



The Coalition financed the Dutch subtitles of the campaign videos Inspecteur Sam Leroy of the Unité 42.







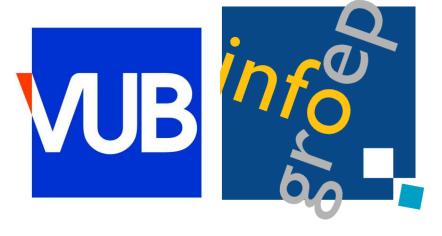


Education

Main sponsor, also in 2022



CTF





The Coalition signed the Digital Inclusion Charter in June and is a partner of DigiSkillsBelgium.be.







Management Report 2022 Sponsored Events – Kick-off meeting







Management Report 2022 Operations

3.6 FTEs as from July 1st, 2022:

Pascal Champagne
Christian Mathijs
Guy Hofmans
Cathy Suykens



Operations

Recruitment:

• Expansion of the Operations team: recruitment of Pascal Champagne (start February 1st) & of Guy Hofmans (start July 1st) in replacement of temporary worker Hilde Lion. All contractors have been hired through Experience@Work.

Board of Directors:

- Development of **Code of Good Governance/ Code of Conduct/ Self-assessment template** for Board members. Experience Sharing Events:
- Organization of 3 Experience Sharing Days.
- Organization of Coalition booth at Cybersec Europe 2022 in Brussels (2 days)
- Coordination of Belgian booth at **FIC Forum** in Lille (3 days)
- Booth at Security Forum in Nivelles (1 day).

Operational collaboration:

- Logistic & content support to permanent chairs of the 11 focus groups.
- Organization of social event for permanent chairs.

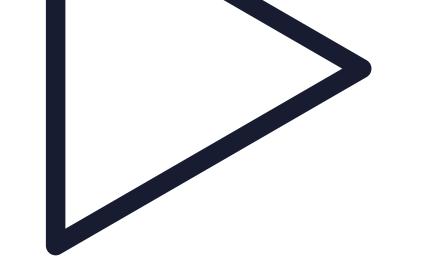
Projects:

- Participation in taskforce for the **Cyber Security Personality of the Year Award** project & organization of award ceremony (VBO-FEB).
- Logistic support to the 4th edition of the Certified Cyber Security Awareness & Culture
 Manager training (registration process + organization of the sessions/ examination + organization of celebration event for alumni)



Communication

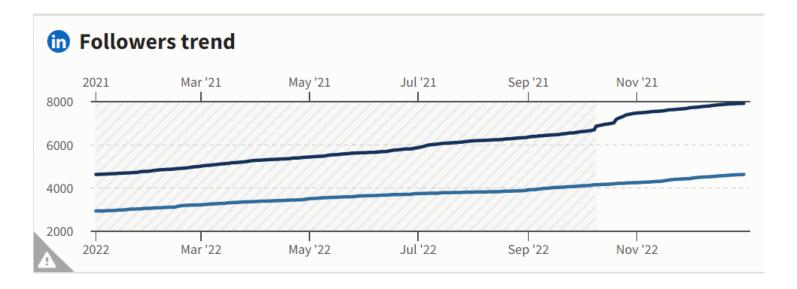
- Support of national awareness campaigns & awareness campaigns of members/ partners (e.g., Febelfin, DNS Belgium, DigitAll)
- Development of digital annual Cyber Security
 Coalition Gazette 2022.
- Development of **Podcasts** for International Women's Day, DigitAll, Belgian Defence (Major General Michel Van Strythem).
- Release of 9 **Cyber Pulse** newsletters.
- Feeding of newly designed Coalition blog with blogposts, white papers, podcasts & webcasts/ videos
- As from September resuming the 'Member in the picture' section on Coalition website cured by The Content Company.
- Mail campaigns for a.o. BE-CYBER Experience Sharing Day, Certified Awareness training & Cyber Security Personality of the Year Award competition.
- Social media content development (LinkedIn, Twitter).
- Development of a **photo gallery** on website and **members testimonial** videos.
- New roll-ups, lanyards, gadgets with Coalition logo.

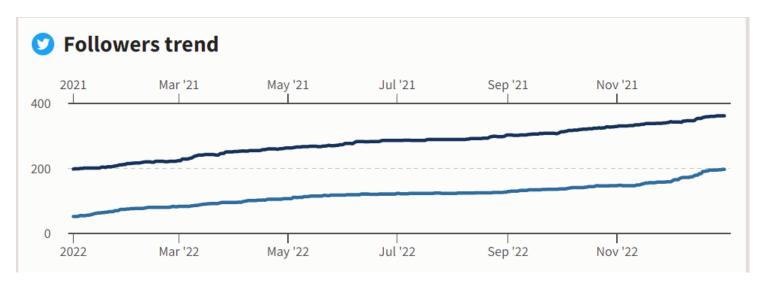


the content company



Communication





- Twitter followers increased from 197 (end-2021) to 362 followers (end-2022)
- LinkedIn followers increased from 4,631 (end-2021) to 7,918 (end-2022)
- > 50% growth in followers in 2022

Experience Sharing Events

Timeline 2023



Artificial Intelligence by and for people

28/03/ 2023



30/03/ 2023



15/06/ 2023

AI & Cybersecurity

Hybrid event

Partner: Al4Belgium

Target audience: CSC members & external people

GRC: Be Connected!

In-person event

Partners ISACA Belgium, SBS

Target audience: CSC members & partners' members

General Assembly 2023

Application Security event

In-person event

Partner: **SecAppDev**

Target audience: CSC members & partner's members



Experience Sharing Events Timeline 2023

14/09/ 2023

26/10/ 2023

6/12/ 2023

Goodbye summer party

Social in-person event

Target audience: Coalition members

Content part limited followed by barbecue or garden party

BE-CYBER Signature Event

In-person event

Partners: Event Manager?

Target audience: members + external people

Awards Ceremony

In-person event

Partners: TMAB

Target audience: members + external people

Cyber Personality of the Year Award + new awards



26/01/2025

anniversary

10th



Strategic pillar –
Operational Collaboration
Outlook 2023 –
Sponsored Events







Christian Mathijs member of the Programme Committee Cybersec Europe



Optimization of focus groups

EU regulations & Standardizations Focus Group





Broadening the scope

Merger between NIS & CSA focus groups; to expand the focus to other regulations impacting the security posture



CCB

Regulations often require a transposition in national legislation. It is essential that Coalition members get feedback from the public sector, particular the CCB, on realistic implementation and timeframe. CCB is now the Belgian certification authority



Permanent chair

Agoria, CCB, LSEC, Wavestone Belgium.



Permanent Chair:

- Toreon
- FPS BOSA
- KU Leuven

Strategic pillar – Operational Collaboration
Outlook 2023 – New Application Security Focus Group



Operations
Outlook 2023
Project
Portfolio
Budget



Financial Statement 2022





BMO Le 16 février 2023 Le 16 fé

Monsieur le Président,

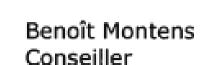
Audit des comptes 2022 de la Cyber Security Coalition

Je vous confirme avoir examiné les comptes de la Cyber Security Coalition sur base des documents qui m'ont été transmis et des téléconférences tenues les 2 et 16 février derniers.

Après examen attentif des documents relatifs aux comptes 2022, j'ai à cette occasion, reçu tous les compléments d'information et éléments de preuve souhaités.

Je vous confirme que sur base de ceux-ci, les comptes tels que présentés à l'Assemblée Générale sont selon moi, exactes et conformes aux décisions et engagements pris par les organes dirigeants.

Je vous prie d'agréer, Monsieur le Président, l'expression de mes sentiments distingués.





Report of Accounts Controller

Agenda item 4: Financial Statement 2022

Assets

Balance Sheet	2021	2022
Current assets	€801,747	€874,070
Amounts receivable < 1 year (1)	€149,870	€160,647
Investments (2)	€645,377	€712,768
Accruals (3)	€6,500	€656
Total Assets	€801,747	€874,070

- (1) VAT to be recovered (€65,446.62); Federal subsidy (€71k, credited on our account in February); and outstanding invoices for membership fees 2022: 2dehands/2èmemain (€6,050), FEVIA (€3,025), Excellium Services' (€3,035) and Huawei's (€12,100): all invoices have been paid in the meantime.
- (2) Cash amount on the Coalition's account in the books of BNP Paribas Fortis on 31 December 2022.
- (3) Accruals = the Allianz invoice for the cyber plan insurance was paid in 2022 but refers to services rendered in 2023.



Agenda item 4: Financial Statement 2022 Liabilities

Balance sheet	2021	2022
Equity (Reserves)	€634,568	€743,338
Amounts payable (4)	€167,179	€130,732
Total liabilities	€801,747	€874,070

Amounts payable (4) - Invoices not received on 31 December 2022				
Provider	Description	Amount	Current status	
Proximus	Contractor's costs 4Q	€35,848	Invoice paid.	
KBC Group	Contractors' costs DEC	€12,287	Invoice paid	
KPMG	Accrual direct tax compliance/ Income Year 2022	€700	Invoice expected end-2023	
The Oval Office	National campaign contribution	€16,432	Invoice paid.	
Sodexo	Accrual Catering event 13/9 at BNPPF	€2,920	Invoice not yet received	
Total		€68,187		



Agenda item 4: Financial Statement 2022

Liabilities

Amounts payable (4) - Invoices outstanding on 31 December 2022				
Provider	Description	Amount	Current status	
BluePoint-Agoria	Catering/ room rental 3 events in November/ December	€7,128	Invoices paid.	
Sodexo and others	Catering	€718	Invoices paid.	
VRT	EDUBox cybersecurity	€18,150	Invoice paid.	
Proximus/ KPMG	Direct tax compliance/ Income Year 2021	€831	Invoice paid.	
Wortell/ MailJet	Licences, support desk, Azure consumption	€1,849	Invoices paid.	
Liquid	Hosting fee for cybersecurity scan	€160	Invoice paid.	
The Content Company	Marketing costs BE-CYBER event	€7,042	Invoice paid.	
Total		€35,878		

Amounts payable (4) - Revenue received in 2022 and transferred to 2023				
Member	Description	Amount	Current status	
Sodexo	Standard membership fee 2022 (deviating fiscal year OCT22-SEP23)	€6,667	Invoice paid	
SWIFT	Premium membership fee 2023	€20,000	Invoice paid.	
Total		€26,667		



Agenda item 4: Financial Statement 2022 Expenditures

Operational expenses (€313k) were in line with the budgeted expenses:

- €293k contractors' costs
- €14k office rental & parking
- Circa €6k for insurance, consultancy, stationary, publications, etc.

IT expenditures (€36k) exceeded the budget by circa 14%:

- The major part of the cost (€20k) relates to the purchase of licenses, the webhosting & bug bounting programme with Intigriti.
- We spent much more on the IT support budget as there were 3 PC configurations and a problem with the remote desktop connection for accessing the website, which took some time to resolve in a structural way.
- A virtual desktop connection will be implemented in replacement of the remote desktop connection.



Agenda item 4: Financial Statement 2022

Expenditures

Membership engagement costs also exceeded the approved budget by 14%:

Experience Sharing Events (€77k):

- GRC: Be Connected! Experience Sharing Day: €12,137 (cost sharing with ISACA Belgium).
- Web Application Security Experience Sharing Day: €5,666.
- Cyber Security Personality of the Year award project: marketing + award ceremony: €25,721.
- BE-CYBER Experience Sharing Day: €28,449.
- Sponsored event: Women4Cyber Belgium Chapter: €5,126.

Focus Group meetings (€31k): venue rental & catering costs; costs have increased substantially due to high inflation rate.

Marketing (€54k): redesign blogsite, copywriting services, podcasts & videos; annual Gazette, social media campaigns, lanyards, badges, roll-ups, gadgets, etc.

Education (€10,752):

Sponsoring of the Cyber Security Challenge Belgium & Capture-the-Flag VUB Infogroup.



Agenda item 4: Financial Statement 2022 Expenditures

Project costs (€52k) remain far below the approved budget (€93,500) (only 56% used):

Awareness Focus Group projects (€48k):

- National awareness campaign: €16,432 (versus €20k budgeted)
- Cyber Security Awareness & Culture Manager training: €14,882.
- Sponsoring of EDUbox Cybersecurity: €15,000.
- Online awareness tool Module 1: pre-study: €1,780.

Enterprise Security Architecture Focus Group project:

White Paper – copywrite: €1,350.

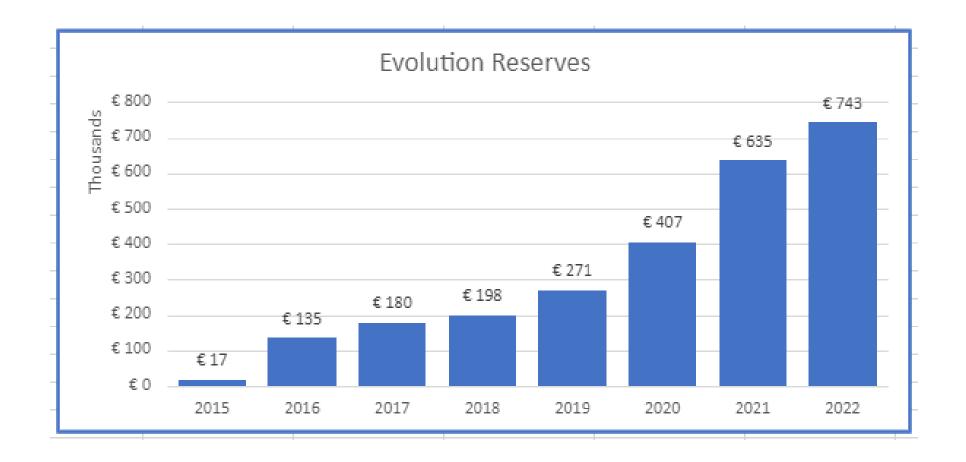
Internal project:

Adjustments to Microsoft Dynamics CRM: €3,159.



Agenda item 4: Financial Statement 2022

Reserves



Operational reserve targets 2022:

- •Minimum target (6 months): €437k
- •Maximum target (12 months) : €874k

- If the entire result is allocated to the reserves, they increase to €743k.
- The 2022 budget approved by the General Assembly in April 2022 did not take account of the €71k federal subsidy, which was only granted last December but has been included in the 2022 Financial Statement.
- Expenses made in the course of 2022 are charged to this subsidy.



Agenda item 4: Financial Statement 2022

Income Statement

Income Statement	2021	2022
Fee income + grants	€559,343 (incl. €70k subsidy)	€675,551 (incl. €71k subsidy)
Goods & Services	€329,096	€564,679
Operational result	€230,247	€110,872
Financial costs	€2,459	€2,102
Result	€227,788	€108,771

Draft decision:





The General Assembly approves the 2022 Financial Statement for the year ended 31 December 2022, including the allocation of the surplus of €108,771 to the reserves.





Agenda item 5: Budget 2023

Budget 2023 - Revenues

Budget Revenues	Description	Approved Budget 2022	Budget 2023	Repartition	% Change
Membership fees		€598,400	€717,100	95.35%	19.84%
	Premium (8)	€140,000	€160,000		
	Standard (39)	€310,000	€390,000		
	Federations (9)	€27,500	€22,500		
	SMEs (26)	€62,500	€77,500		
	Non-profit (5)	€3,600	€11,100		
	Associate (5)	€4,800	€6,000		
	New acquisitions	€50,000	€50,000		
Project Subsidies	(*) At the momen		€0	0%	
Public funding	budget approval 2022, the tender federal subsidy wa	for €0	€35,000	4.65%	
Total	yet launched.		€752,100	100.00%	25.68%

Budget 2023 - Revenues



- No change in pricing strategy.
- No change in membership fee amount notwithstanding high inflation.
- The revenue budget takes account of the current number of contributing members and an acquisition budget of €50k to be realized by the business development managers.

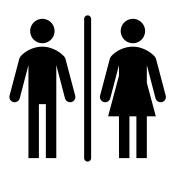


- It is likely that the **federal** government (Centre for Cyber Security Belgium) launches a new tender for a **subsidy** later this year.
- In the budget we take account of an amount of €35k as possible subsidy.



Budget Expenses	Description	Approved Budget 2022	Budget 2023	Repartition	% Change
Operational Expenses	Contractors, accountancy services, insurance, stationary, official publications, office rental	€317,035	€338,226	45.08%	6.68%
ICT Infrastructure	Webhosting, M0365 licenses, IT support	€31,566	€34,253	4.57%	8.51%
Membership Engagement	Events, Focus Groups, branding & website content management, educational initiatives	€151,474	€237,595	31.67%	56.86%
Projects	National campaign, Certified awareness training & various projects	€93,750	€137,823	18.37%	47.01%
Other costs	Membership other associations	€3,200	€2,310	0.31%	-27.82%
Total		€597,024	€750,207	100.00%	25.66%







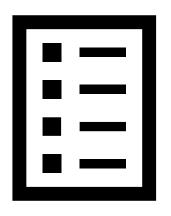




- No change in **FTEs** (3.6) in 2023, but FTE now count for the full year.
- Contractors at subsidized rate through Experience@Work (55+).
- 8.5% increase of contractors' expenses in 2023 but contractors' cost (€317k) remains below 60% of membership fee revenues (= target ratio) (44.22%).
- Accounting & VAT & income tax declarations performed by Proximus (€7,318)
- Insurance premia (D&O liability, professional liability & Cyber Plan) (€1,682)
- CSC Operations has an office in the BluePoint TechLounge in Schaarbeek.
- Office space remains unchanged as teleworking is a well-established practice in the Operations team.
- But the rent & **parking** costs charged by BluePoint have increased by 10 per cent (€15k). There is also increased use of the parking by the contractors (more time spent in the office).
- Cost for web hosting with Combell, domain names registered, bug bounty programme with Intigriti, Security Scan hosting (Liquid) & Matomo Analytics (€7,238).
- Licenses for **social media management**: Hootsuite planner, MailJet (for Cyber Pulse newsletter), Kahoot e-learning, InviteDesk event tool. (€3,684)
- M365 license costs for contractors and members accessing the Coalition M365 tenant (€10,845).
- Leasing & purchase computers contractors & additional **hardware** components (€6,085).
- Desktop support desk for contractors (€6,400).



- Budget of €90k for **4 experience sharing events**. We take account of the increased rental & catering costs due to inflation.
- Cyber Security Personality of the Year Award ceremony. Partnership with TMAB to further professionalize the project. New awards will be introduced.
- We foresee a €67k budget for supporting the focus groups (catering, room rental).
- The big increase in the budgets reflect the increased activities and increased participation.
- We work with WeAreTheWords communication agency for marketing our events (€22k) and use the copywrite services of The Content Company to feed our website and social media with relevant content (€29k).
- The Coalition is partner of Cybersec Europe 2023. A small budget is foreseen for this participation (€1,700).



- Estimated 36% decrease in educational expenses: visibility sponsorship for CSCB 2023 (no longer main sponsorship) + sponsoring CTF organized by VUB Infogroup. (€7,700)
- Event sponsoring: a budget of €20k for sponsoring the **Safer Internet Day** and **International Women's Day** organized by Women4Cyber Belgium.





- Contribution to the **national awareness campaign** (€20k).
- Approved budget for development of first **Awareness training module** to reinforce Safe-on-Web (€25k). Development of subsequent modules will depend on evaluation of the impact of the first module.
- Small budget for change request for our CRM Microsoft Dynamics (€2,823).
- Project portfolio budget of €30k for internal projects to optimize the association's operations & communication.
- Project portfolio budget of €60k for projects generated by members/ focus groups.
- A business case must be submitted to the Board for approval.



Membership of other association (ECSO, VSDC)

The increase of expenditures is in line with the increase of revenues (+26%). Budget items that increased most are membership engagement (+57%) and projects (+47%). Circa 50 per cent of the expenditure budget is allocated to member engagement activities & projects.



Budget 2023 – Income Statement

Income Statement	Approved budget 2022	Budget 2023
Revenues	€598,400	€752,100
Expenses	€597,024	€750,207
Operational Result	€1,376	€1,893
Financial Cost	€1,300	€1,800
Result	€76	€93





Draft decision:

The General Assembly approves the 2023 budget with a break-even result (€93).



Agenda item 6: Discharge of the Board of Directors



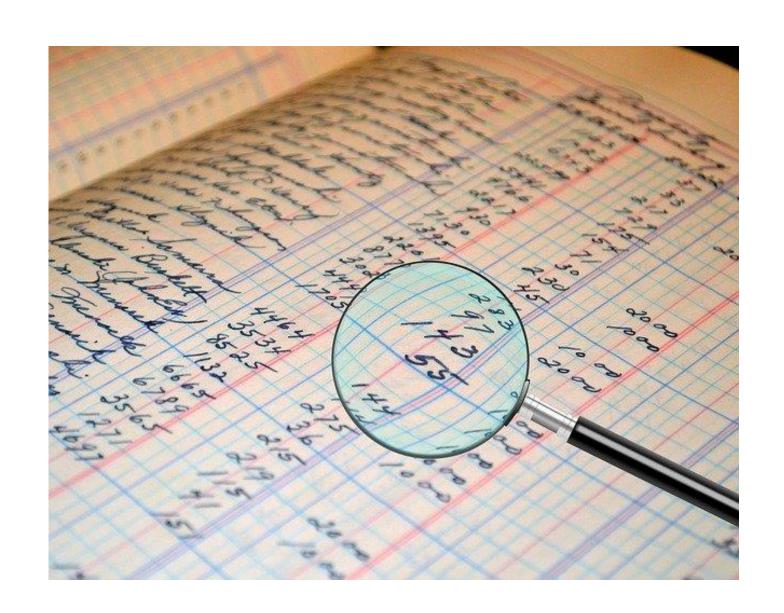
Draft decision:

The General Assembly discharges the directors of the Board for the financial year 2022.

- Mr. Jan De Blauwe (NVISO), Chair
- Prof. Georges Ataya (Solvay Brussels School of Economics & Management), Vice-chair
- Mrs. Phédra Clouner (Centre for Cyber Security Belgium), Vice-chair
- Mrs. Nathalie Ragheno (VBO-FEB)
- Mr. Fabrice Clément (Proximus)
- Prof. Bart Preneel (KU Leuven)
- Mr. Bart Steukers (Agoria)
- Mrs. Séverine Waterbley (FPS Economy)



Agenda item 7: Discharge of the Accounts Controller





Draft decision:

The General Assembly discharges **Mr. Benoît Montens** in his capacity as accounts controller for the financial year 2022.



Agenda item 8: Appointment of new Board Member Bio Saskia Van Uffelen

Saskia Van Uffelen has been working in the sector of information and communication technology (ICT) for over 25 years. She has held national and international sales and marketing functions in leading companies such as Xerox, Compaq, HP, Arinso, Bull, Ericsson and the French ICT group Inetum.

Since 2012, the federal government appointed Saskia Van Uffelen as '**Digital Skills Leader' for Belgium** representing the European Commission.

Saskia leads the **National Coalition for Digital Skills & Jobs for Belgium**. In this role she focus to skill/re-skill all talents to maximize the activation of everybody in the changing employment market going forward (**DigiSkills Belgium**).

For Agoria (Federation representing the technology companies in Belgium) she leads **Digital team** managing all the members of the technology, Digital and Telecom sector. Besides she is also actively promoting **BeTheChange programme** leading to a talent transition in a sustainable world.



Agenda item 8: Appointment of new Board Member Bio Saskia Van Uffelen

As a manager, Saskia Van Uffelen always keeps a keen eye on the human aspects of collaboration in a company. She focusses heavily on ensuring the synergies between the different generations present in the workplace. In interviews, opinion articles and her book 'ledereen Baas! – Tous Patron!' she encourages her colleagues to pay more attention to it as well.

The world, our society, is changing and is screaming for a new model. We are living in a digital age, where everyone and everything is connected, where competition is no longer from the sector and customers, users and citizens are in the driver's seat. Data is gold and sharing is the new having. Dare to help build a new business world, with a balance between results in the short and long term. But dare just as much to help to build another society through personal life choices – a society that is ready for the next generation. 'Dare for tomorrow', the title of her latest book.

As a role model she received various awards among others

- 2011 'ICT Woman of the Year' in 2011 (Data News),
- 2013 Inspiring Women in Science, Technology and research(Luxembourg),
- 2016 Gulden Spoor voor Economische uitstraling (Vlaanderen),
- 2019 Leadership Award (Etion),
- Nominated as Manager of the Year 2019

Saskia Van Uffelen is married and a mother of five.

Agenda item 8: Appointment of new Board Member

Name		Sector	
Mrs. Saskia Van Uffelen	Manager Digital & BeTheChange Agoria	Private	Succeeds Mr. Bart Steukers



Draft decision:

The General Assembly approves the appointment of Mrs. Saskia Van Uffelen for a three-year Board mandate.



Agenda item 9:

Changes in membership



The following **health care institutions** joined:

- AZ Delta
- AZ Oudenaarde
- AZ Vesalius
- Broeders van Liefde
- Clinique Saint Pierre Ottignies (CSPO)
- GPN (Groep Philippus Neri) hospitals
- Jessa Ziekenhuis
- UMC Sint Pieter CHU Saint Pierre
- UZ Leuven
- ZNA Ziekenhuisnetwerk Antwerpen
- O VITAZ



New **Premium** member



New **public sector** members:

- o BCED
- o Enabel
- o IDELUX
- o Imio
- Irisnet

Agenda item 9:

Changes in membership

New **private sector** members:

- About IT
- Bow Tie Security Brand Compliance
- Crelan
- Devoteam
- o ITSME
- Maiky
- Multitel
- o NRB
- Sodexo
- TCR International
- Trend Micro Belgium
- o 2dehands/2ememain.be
- Uniwan
- Wavestone Belgium
- Westcon-Comstor

New **non-profit** members:

 Landsbond der Christelijke Mutualiteiten (LCM)

New **associate** members:

- Meenakshi Sundaram
- Sam Van Hauwaert
- Joost Rommelaere

34 new member organizations 3 associate members





Thank you